



# DEPENDENT VERIFICATION WORKSHEET 2024-2025

Your Free Application for Federal Student Aid (FAFSA) was selected by the U.S. Department of Education for review in a process called Verification. The law states that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your 2024-2025 FAFSA. This process compares data from your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and your parents must complete and sign this worksheet and submit any other requested documents to the Bethel University Office of Financial Aid.

## A. STUDENT INFORMATION

Last Name	First Name	M.I.	Bethel Student I.D.
Email Address		Phone Number	

## B. FAMILY INFORMATION

In the table below, list the people in your parent’s household and include:

- **Yourself and your parent(s)** (including a step-parent, if your parent is remarried) even if you do not live with your parent(s).
- **Your parent(s)’ other dependent children** if they now live with your parent(s) (or live apart due to a period of temporary absence such as college enrollment), your parent(s) provide more than half of their support, and your parent(s) will continue to provide more than half of their support through June 30, 2025.
- **Other people if they now live with your parent(s)**, your parent(s) provide more than half of their support, and your parent(s) will continue to provide more than half of their support through June 30, 2025.

Full Name	Age	Relationship to Student
		Student/Self



# DEPENDENT VERIFICATION WORKSHEET 2024-2025

## C. STUDENT INCOME INFORMATION

### DID YOU (THE STUDENT) FILE A 2022 TAX RETURN?

YES

If yes, COMPLETE Section 1 and SKIP Section 2

NO

If no, SKIP section 1 and COMPLETE Section 2

### **SECTION 1: STUDENT TAX RETURN FILERS ONLY** (This section is only for students who filed a 2022 tax return.)

Select only **ONE** of the following:

I (the student) used the Direct Data Exchange on the 2024-25 FAFSA and successfully transferred my 2022 income data.

I (the student) filed a U.S. Income Tax Return and will submit a signed copy of the 2022 income tax return with applicable schedules or a 2022 Tax Return Transcript from the IRS (via [www.irs.gov](http://www.irs.gov)) to the Bethel University Office of Financial Aid.

I (the student) filed a non-U.S. (foreign) tax return and will submit a signed copy of the 2022 tax return that was filed with my relevant tax authority to the Bethel University Office of Financial Aid.

### **SECTION 2: STUDENT NON-TAX RETURN FILERS ONLY**

a. If you **did not** file a 2022 Tax Return, check the box that applies below:

I (the student) was not employed and earned no income from work in 2022.

I (the student) was employed in 2022, but did not file and was not required to file a 2022 Tax Return.

b. If you earned income in 2022, list **all** sources and amounts of earnings, other income, and resources that supported you in 2022 in the table below. Be sure to submit all W-2 forms received to the Bethel University Office of Financial Aid.

Source of Income	Amount earned in 2022	Income recipient (i.e. self or spouse)	Explanation if no W-2 provided



# DEPENDENT VERIFICATION WORKSHEET 2024-2025

## D. PARENT INCOME INFORMATION

### DID YOU (THE PARENT) FILE A 2022 TAX RETURN?

YES

If yes, COMPLETE Section 1 and SKIP Section 2

NO

If no, SKIP section 1 and COMPLETE Section 2

**SECTION 1: PARENT TAX RETURN FILERS ONLY** This section is only for parents who filed a 2022 U.S. Tax Return  
Select only **ONE** of the following:

I/we (the parent/s) used the Direct Data Exchange on the 2024-2025 FAFSA and successfully transferred my/our income data.

I/we (the parent/s) will submit a signed copy of my/our 2022 U.S. Income Tax Return with applicable schedules or a 2022 Tax Return Transcript from the IRS (via [www.irs.gov](http://www.irs.gov)) to the Bethel University Office of Financial Aid.

I/we (the parent/s) filed a non-U.S. (foreign) tax return and will submit a signed copy of the 2022 tax return that was filed with the relevant tax authority to the Bethel University Office of Financial Aid.

**SECTION 2: PARENT NON-TAX RETURN FILERS ONLY** Instructions and certifications apply to each parent included in the household.

a. If you (the parent/s) **did not** file a 2022 Tax Return, check the box that applies below:

I/we (the parent/s) were not employed and earned no income from work in 2022.

I (the parent/s) were employed in 2022, but did not file and were not required to file a 2022 U.S. Tax Return.

b. If you or your spouse earned income in 2022, list **all** sources and amounts of earnings, other income, and resources that supported you in 2022 in the table below. Be sure to submit all W-2 forms received to the Bethel University Office of Financial Aid.

Source of Income	Amount earned in 2022	Income recipient (i.e. Parent Name )	Explanation if no W-2 provided

## E. CERTIFICATIONS AND SIGNATURES

Each person signing below certifies that all of the information reported on this form is complete and correct. The student and both parents whose information was reported on the FAFSA must sign and date below. If your parents filed a joint 2022 Tax return, one parent signature will be accepted.

\_\_\_\_\_  
Student Signature (No Digital Signatures)      Date

\_\_\_\_\_  
Parent Signature (No Digital Signatures)      Date

\_\_\_\_\_  
Parent Signature (No Digital Signatures)      Date

**Return verification form(s), along with appropriate documentation if requested above, to:**

Office of Financial Aid • Bethel University • 3900 Bethel Drive • St. Paul, MN 55112 •

phone: 651.638.6241 • 1.800.255.8706 ext. 6241

web: [bethel.edu/financial-aid](http://bethel.edu/financial-aid) (use secure document upload tool)