



2025-2026 Verification Form

Your Free Application for Federal Student Aid (FAFSA) was selected for additional verification by the US Department of Education. This verification form explains what you need to do to complete this process.

Identity Confirmation

Instructions: Bring this form to the Bethel University Office of Financial Aid along with valid government-issued photo identification. Wait to complete this form until you meet with financial aid personnel. If you are unable to appear in person at Bethel University, complete the notarized version of the Identity Confirmation. The original notarized document and copies of the accompanying government issued photo identification presented to the notary used must be delivered to the Office of Financial Aid. Faxed and emailed copies are not acceptable. Please contact the financial aid office if you have questions or concerns about the verification process.

Identity and Statement of Educational Purpose (To Be Signed at the Institution)

The student **must appear in person** at Bethel University to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

STUDENT INFORMATION

_____ Last Name	_____ First Name	_____ M.I.	_____ Student I.D.
_____ Email Address		_____ Phone Number	

On _____, before me, _____,
(Date) (Financial Aid Administrator's Name)
personally appeared, _____, and proved to me
(Printed name of student)
on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)
to be the above-named person who presented the foregoing identification document.

Mail original notarized verification form, along with copy of appropriate identity documentation to:

Office of Financial Aid • Bethel University • 3900 Bethel Drive • St. Paul, MN 55112 • Faxed, copied or uploaded documents are not acceptable

To complete in person visit us at: Anderson Center 5th Level • 2 Pine Tree Drive • Arden Hills, MN 55112

**Identity Confirmation
(To Be Completed with Notary)**

If the student is unable to appear in person at Bethel University to verify his or her identity, the student must provide to the institution:

- a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport
- b) Original completed notary statement.

STUDENT INFORMATION

Last Name	First Name	M.I.	Student ID
Email Address		Phone Number	

Sample of a Notary's Certificate of Acknowledgement
Notary's certification may vary by State

State of _____
City/County of _____
On _____, before me, _____,
(Date) (Notary's name)
personally appeared, _____, and proved to me
(Printed name of signer)
on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)
to be the above-named person who presented the foregoing identification document.

WITNESS my hand and official seal
(seal)

(Notary signature)

My commission expires on _____
(Date)

Mail original notarized verification form, along with copy of appropriate identity documentation to:
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