Understanding Your Responsive Dashboard
HOW TO READ A DEGREEWORKS EVALUATION

Read the sections below to learn how to understand and use the key features of DegreeWorks. If you have additional questions, see the FAQ section below. Additional resources for CAS advisors are available on the Advisor Tools Page. More information for CAS students is available on the Advising website.

Student Header

Important information is displayed in the Student Header block, such as the student's ID, name, academic program information (degree type, level, college, major, minor and concentration, if applicable), holds (if applicable), assigned academic advisor, etc. In the new dashboard, only certain fields with available information will display in the Student Header block. If the student does not have a minor, a concentration, or a hold on their account, etc. then that field header won't show.

Responsive Style

Degree Progress

Previously, the Degree Progress percentage located below the Student Header block was displayed as a bar.

In the new responsive dashboard, the Degree Progress that shows the percentage complete of the student's requirements and credits is displayed as dials. The student's GPA is also located here, which only includes grades earned in Bethel courses, not transfer courses (courses with a T in the grade such as TA, TB, etc.).

Responsive Style

The Requirements progress will not always equal the Credits progress. Progress will not equal 100% until all courses are complete and grades have been processed in the system. A graduating senior who has completed all credits and course requirements and is preparing for graduation will reach 98% until the grades are submitted at the end of the term.

Previously, degree requirements were color shaded yellow, blue, or white based on the status of the requirement.

Classic Style

In the new dashboard, a requirement status is not color shaded. The checkbox icons are now circles, and the colors remain similar to the old dashboard. Requirements completed will show in green, requirements not complete will show in red, and requirements with classes in-progress will show in blue.

Responsive Style

A legend key is included at the bottom of the DegreeWorks audit for reference.

Responsive Style

Legend			
⊘ Complete		○ Not complete	
◑ Complete (with classes in-progress)		⊙ Nearly complete - see advisor	
☑ Prerequisite		@ Any course number	
(R) Repeated class			

Each block header also displays an Incomplete, In-Progress, Complete, or See Advisor label based on the status of the requirements.

** ATTENTION: Students who see the See Advisor label displaying next to any block header should discuss this with their academic advisor.

In the new dashboard, Repeated courses are recorded in a separate column on the right and indicated with a notation of (R) next to the course that has been repeated.

Responsive Style

Course	Title	Grade	Credits	Term	Repeated
BIO 216	Human Physiology	IP	(3)	Spring 2023 - CAS	(R)
BIO 217	Human Physiology Lab	IP	(1)	Spring 2023 - CAS	(R)

Degree Requirements Layout

The Degree Audit Blocks are located below the Degree Progress section, and list the requirements needed to complete a degree.

The audit is still divided by blocks, but now users can collapse and expand sections for quick navigation and use the arrows within each block to collapse and expand a single block.

Responsive Style

The General Education Requirements, Major, Minor, Endorsement, and Concentration (if applicable), Electives (if applicable), In-progress etc. blocks are all listed in the same order as before.

Other blocks may display depending on the degree that the student is pursuing. Examples of these blocks are the Education Pathways block for the Bachelor of Arts in K-6 Education degree. A Course Program of Study & Financial Aid informational block will always show on the bottom of the DegreeWorks audit.

Responsive Style

Course Program of Study & Financial Aid   COMPLETE

Catalog year: 2019-2020   GPA: 0.00

The enrollment level that is used to disburse your financial aid each semester is determined by the number of credits that fulfill your graduation requirements. Courses that appear in the 'Elective Credits Required for This Degree' section will count towards your enrollment level. When applicable, courses outside of your graduation requirements will populate a section called 'Extra Electives (Not Required for This Degree).' Courses in the Extra Electives section will not count toward your financial aid enrollment level.

⊘ CPOS Guidelines   Click this link to view the CPOS guidelines

Electives and Extra Courses

An elective is any semester credit hours accepted by Bethel in transfer or awarded by Bethel that, for degree purposes, are not applied to the General Education requirements, major, minor, concentration, etc.

In the new dashboard, electives will display in one of two blocks:

- Electives Credits Required For This Degree - courses that count towards degree requirements and completion
- Extra Elective (Not Required for This Degree) - courses that are not counting towards degree requirements

Responsive Style

Elective Credits Required for This Degree
Credits applied: 10   Classes applied: 3

Extra Electives (Not Required for This Degree)
Credits applied: 6   Classes applied: 2

** **ATTENTION:** Students who see any in-progress course that is displaying in the Extra Elective (Not Required for This Degree) block should discuss their registration plan with their academic advisor. Any course that falls under the Extra Elective (Not Required for This Degree) block will not count toward Course Program of Study for financial aid.

Courses Not Used

Courses that fall under the Courses Not Used block are coursework that is not counted toward graduation requirements. This includes developmental courses as well as repeat attempts that exceed the one repeat limit, and duplicate courses. Courses fall into this category because they do not meet a rule somewhere in the degree plan. It can be a minimum grade rule, or a maximum number of hours allowed (such as the 8 credit limit on internships counting toward degree completion). In the new dashboard, any course considered not used will display in the Courses Not Used block.

Responsive Style

Courses Not Used						^
Credits applied: 4 Classes applied: 2						
Course	**Title**	**Grade**	**Credits**	**Term**	**Repeated**	
BIO 120	Intro to Molecular & Cellular	C-	3	Fall 2022 - CAS	(R)	
BIO 120D	Intro to Molecular & Cell Lab	C-	1	Fall 2022 - CAS	(R)	

What-If and Look Ahead

Previously, the What-if function that applies the students' courses to a different major, minor, concentration, etc. and the Look Ahead function that allows for potential courses to be reviewed against the degree plan to see where the course(s) would fall into a student's plan, were separate.

In the new dashboard, the Look Ahead function is now labeled Future Classes and is combined with the What-if function to improve efficiency in the user interface. The user must still select the catalog year, degree type and major (some majors also require a concentration and/or a minor) but now the user has the option to include or not include In-progress and Passed classes. The Additional areas of study feature also gives the option to add another major, minor, etc. when using the What-if function.

Responsive Style

Printing Your Student View Worksheet

To print the Student View of your degree evaluation worksheet, click on the printer icon on the upper right corner of the worksheet screen.

A popup window will appear, where dimensions can be specified.

Click on the desired dimension. Letter - Portrait (8.5 x 11 in) is the standard. Then, click Open PDF. A tab window will open, where the degree evaluation worksheet can be printed (use Ctrl + P or the print button). The degree evaluation worksheet can be printed from any Follow-Me-Printer.