**Church Info:** Hope Fellowship of Ramsey is a Converge church (Baptist General Conference)

**Position info:** A 20–40 hour position open for a Children’s Ministry Director.

**Location:** 17261 St Francis Blvd NW, Ramsey, MN 55303.

**Contact Info:** Please send your resume to our Executive Director, Linda Whitmore at [Linda@Hope-fellowship.com](mailto:Linda@Hope-fellowship.com). For questions call 612-247-9496.

**Website:** <https://hope-fellowship.churchcenter.com/home>.

**Children’s Ministry Director**

**Job Description**

The Children’s Ministry Director oversees the spiritual development of children by developing and equipping a team including staff and volunteers to provide children’s

ministry programs and events.

A. Personal Qualifications

1) Leadership: Able to work on his/her own initiative. Creates a vision for children’s

ministry and engages volunteers and parents to accomplish that vision.

2) Management: Able to administer and support the children’s programs,

maintaining effective communication with all stakeholders.

3) Team Building: Able to motivate and mentor the children’s ministry leader-

ship team and volunteers to achieve ministry goals. Recruit, build, and nur-

ture supportive teams that accomplish both ministry and relationship

development.

4) Christ-like character: Possesses a mature, growing personal faith in Jesus

Christ and a call to children’s ministry.

B. Professional Qualifications

1) Proven experience in children’s ministry teaching and/or leadership.

2) Education and training in K-12 education or child development is desirable.

C. Relationships

1) Reports directly to the Senior Pastor.

2) Collaborates with church staff.

3) Works closely with the church Leadership Team.

4) Mentors and supervises congregation volunteers.

5) Supports and provides resources for parents to aid them in nurturing their

children’s spiritual development.

D. Responsibilities

1) Recruit and develop volunteers to serve as teachers, helpers, and nursery

staff.

2) Develop the Children’s Ministry Leadership Team through training,

encouragement, and fellowship.

3) Develop, implement, and evaluate the means by which the church equips

and empowers parents to nurture faith in their children.

4) Develop, implement, and evaluate Children’s Ministry programs and events,

including establishing the budget and selecting curriculum.

5) Recommend and implement procedures to ensure the safety of all children during

all programs and events, both on and off-campus.

6) Promote the integration of Children’s Ministry with other ministry areas of the

Church (youth, worship, etc,).

7) Maintain knowledge of current children’s issues and trends in children’s ministry.

E. Other

1) Other duties as deemed necessary by the Senior Pastor and/or Leadership Team.