ST. MARK JOB DESCRIPTIONS

Title: Choral Director

Reports To: Pastor

Main Purpose

This position is responsible for the choral music experience surrounding the liturgy and sermon at St.

Mark services. The Choral Director must work closely and collaboratively with the Pastor, Worship

Director and Worship Ministry to provide choral experiences that are appropriate and spiritually enriching

for the congregation.

Main Job Duties/Responsibilities

Responsibilities:

• Schedule, rehearse, and direct the senior choir at worship services and special services and events as

needed.

• Collaborate with the Pastor, Music Coordinator to select and purchase appropriate music for the St. Mark

choirs.

• Collaborate with Pastor, Music Coordinator to plan and provide major musical programs for Easter,

Christmas or special celebrations.

• Collaborate with the music staff, lay music volunteers and Worship Ministry; and, develop musical

opportunities for introduction to the church.

• Promote membership in St. Mark choirs and choral opportunities.

• Maintain choir music and additional material for music ministry.

• Perform miscellaneous duties as occasionally assigned by Pastor.

Job Qualifications

Requirements:

Excellent musical skill with voice, piano,and keyboard.

General and up-to-date knowledge on musical and worship trends and planning.

Excellent communication skills--interpersonal and verbal.

Excellent teaming skills; comfortable with collaboration across groups.

Hours: 5 hours/week

- September-May (Summer months off)

- 1 night/week- choir rehearsal (Wednesday typically, but can be flexible)

- Choir sings 2 Sundays/month, plus Christmas eve, Palm Sunday, Easter Sunday, other high Holy

liturgical Sundays (All Saints, Maundy Thursday, Pentecost, Rally Sunday)

please email office@stmarkcp.org for more information

Updated 2023/12-MDvorak

ST. MARK JOB DESCRIPTIONS

Title: Choral Director

Reports To: Pastor

Main Purpose

This position is responsible for the choral music experience surrounding the liturgy and sermon at St.

Mark services. The Choral Director must work closely and collaboratively with the Pastor, Worship

Director and Worship Ministry to provide choral experiences that are appropriate and spiritually enriching

for the congregation.

Main Job Duties/Responsibilities

Responsibilities:

• Schedule, rehearse, and direct the senior choir at worship services and special services and events as

needed.

• Collaborate with the Pastor, Music Coordinator to select and purchase appropriate music for the St. Mark

choirs.

• Collaborate with Pastor, Music Coordinator to plan and provide major musical programs for Easter,

Christmas or special celebrations.

• Collaborate with the music staff, lay music volunteers and Worship Ministry; and, develop musical

opportunities for introduction to the church.

• Promote membership in St. Mark choirs and choral opportunities.

• Maintain choir music and additional material for music ministry.

• Perform miscellaneous duties as occasionally assigned by Pastor.

Job Qualifications

Requirements:

Excellent musical skill with voice, piano,and keyboard.

General and up-to-date knowledge on musical and worship trends and planning.

Excellent communication skills--interpersonal and verbal.

Excellent teaming skills; comfortable with collaboration across groups.

Hours: 5 hours/week

- September-May (Summer months off)

- 1 night/week- choir rehearsal (Wednesday typically, but can be flexible)

- Choir sings 2 Sundays/month, plus Christmas eve, Palm Sunday, Easter Sunday, other high Holy

liturgical Sundays (All Saints, Maundy Thursday, Pentecost, Rally Sunday)

please email office@stmarkcp.org for more information

Updated 2023/12-MDvorak

ST. MARK JOB DESCRIPTIONS

Title: Choral Director

Reports To: Pastor

Main Purpose

This position is responsible for the choral music experience surrounding the liturgy and sermon at St.

Mark services. The Choral Director must work closely and collaboratively with the Pastor, Worship

Director and Worship Ministry to provide choral experiences that are appropriate and spiritually enriching

for the congregation.

Main Job Duties/Responsibilities

Responsibilities:

• Schedule, rehearse, and direct the senior choir at worship services and special services and events as

needed.

• Collaborate with the Pastor, Music Coordinator to select and purchase appropriate music for the St. Mark

choirs.

• Collaborate with Pastor, Music Coordinator to plan and provide major musical programs for Easter,

Christmas or special celebrations.

• Collaborate with the music staff, lay music volunteers and Worship Ministry; and, develop musical

opportunities for introduction to the church.

• Promote membership in St. Mark choirs and choral opportunities.

• Maintain choir music and additional material for music ministry.

• Perform miscellaneous duties as occasionally assigned by Pastor.

Job Qualifications

Requirements:

Excellent musical skill with voice, piano,and keyboard.

General and up-to-date knowledge on musical and worship trends and planning.

Excellent communication skills--interpersonal and verbal.

Excellent teaming skills; comfortable with collaboration across groups.

Hours: 5 hours/week

- September-May (Summer months off)

- 1 night/week- choir rehearsal (Wednesday typically, but can be flexible)

- Choir sings 2 Sundays/month, plus Christmas eve, Palm Sunday, Easter Sunday, other high Holy

liturgical Sundays (All Saints, Maundy Thursday, Pentecost, Rally Sunday)

please email office@stmarkcp.org for more information

Updated 2023/12-MDvorak

This position is responsible for the choral music experience surrounding the liturgy and sermon at St.

Mark services. The Choral Director must work closely and collaboratively with the Pastor, Worship

Director and Worship Ministry to provide choral experiences that are appropriate and spiritually enriching

for the congregation

**Choir Director**

This position is responsible for the choral music experience surrounding the liturgy and sermon at St. Mark services. The Choir Director must work closely and collaboratively with the Pastor, Music Coordinator & Piano Accompanist, and Worship Ministry to provide choral experiences that are appropriate and spiritually enriching for the congregation.

**Responsibilities:**

* Schedule, rehearse, and direct the senior choir at worship services and special services and events as needed.
* Collaborate with Pastor, Music Coordinator to select and purchase appropriate music for St. Mark choir.
* Collaborate with Pastor, Music Coordinator to plan and provide major musical programs for Easter, Christmas, or special celebrations.
* Collaborate with the music staff, lay music volunteers, and Worship Ministry; and develop musical opportunities for introduction to the church.
* Promote membership in St. Mark choirs and choral opportunities.
* Maintain choir music and additional material for music ministry.

**Job Qualifications**

**Requirements:**

* Musical skills with voice, piano, and keyboard.
* Excellent communication skills-interpersonal and verbal.
* Excellent teaming skills; comfortable with collaboration across groups.
* Scheduling and coordination skills.
* Bell choir experience is a plus.

Hours: 5 hours/week

* September-May (summer off)
* 1 night/week for choir rehearsal (Wednesday typically, but can be flexible)
* Choir sings 2 Sundays/month, plus Christmas eve, Palm Sunday, Easter Sunday, other high Holy liturgical Sundays (All Saints, Maundy Thursday, Pentecost, Rally Sunday)

Please email [office@stmarkcp.org](mailto:office@stmarkcp.org) for more information.

**St. Mark Lutheran Church | 1 North Road, Circle Pines, MN | stmarkcp.org | 763-784-2558**