**Instructions**

You have been asked to evaluate the performance of a colleague in five areas: Teaching, Scholarship *(Not Needed for Clinical Faculty)*, Clinical Practice *(Clinical Faculty Only)*, Service, Collegiality, and Faith Integration and also to make an overall recommendation.

1. For each question listed in the *Guidelines for Department Review* document, select the appropriate rating that best reflects your view of the extent to which the faculty member meets expectations for the area of evaluation.

[ ]  Exceeds Expectations [ ]  Meets Expectations [ ]  Below Expectations

1. When you have completed the form please save the form with one of the following file name protocols:

(In the example below, Brian Smith is the person being reviewed and Deb Sullivan-Trainor is the reviewer.)

* 1. **Department Chair:**

CANDIDATE LAST NAME\_Candidate first name Chair Evaluation\_YOUR INITIALS (Example: SMITH\_Brian Chair Evaluation\_DST)

1. Email the file to cas-academic-affairs@bethel.edu with the SUBJECT: Peer (or Chair or ProgDirect) Evaluation: CANDIDATE NAME

**Departmental Recommendation**

Do you recommend this colleague for?

[ ]  Initial Tenure [ ]  5-Year Clinical Contract [ ]  Tenure Renewal

[ ]  Yes, with no reservations.

[ ]  Yes, with the following reservations:

[ ]  No, for the following reasons:

**Comment about overall recommendation:**