**Instructions**

You have been asked to evaluate the performance of a colleague in five areas: Teaching, Scholarship *(Not Needed for Clinical Faculty)*, Clinical Practice *(Clinical Faculty Only)*, Service, Collegiality, and Faith Integration and also to make an overall recommendation.

1. For each question listed in the *Guidelines for Department Review* document, select the appropriate rating that best reflects your view of the extent to which the faculty member meets expectations for the area of evaluation.

Exceeds Expectations  Meets Expectations  Below Expectations

1. When you have completed the form please save the form with one of the following file name protocols:

(In the example below, Brian Smith is the person being reviewed and Deb Sullivan-Trainor is the reviewer.)

* 1. **Department Chair:**

CANDIDATE LAST NAME\_Candidate first name Chair Evaluation\_YOUR INITIALS (Example: SMITH\_Brian Chair Evaluation\_DST)

1. Email the file to [cas-academic-affairs@bethel.edu](mailto:cas-academic-affairs@bethel.edu) with the SUBJECT: Peer (or Chair or ProgDirect) Evaluation: CANDIDATE NAME

**Departmental Recommendation**

Do you recommend this colleague for?

Initial Tenure  5-Year Clinical Contract  Tenure Renewal

Yes, with no reservations.

Yes, with the following reservations:

No, for the following reasons:

**Comment about overall recommendation:**