

# Faculty Review Requirements and Deadlines

## Reappointment and Tenure

Type of Review	Department Chair Review	Department Review	Peer Review	Committee Chair Review	Alumni Feedback	Vita	Faith Integration Essay	Self Assessment	Growth Plan	Supporting Documents	Student Course Evals
Annual Reappointment	Yes***	No	No	No	No	Yes	No	Yes	Yes	No	Yes
Nontenure Continuing Reappointment	Yes***	No	Yes	Yes	No	Yes	Yes	Yes	No	No	Yes
Initial Tenure	Yes***	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Tenure Renewal	Yes***	No	Yes	Yes	Yes	Yes	No	Yes	Yes	No	Yes
Names submitted by Deadline*	No	No	Candidate April 1	Candidate April 1	Candidate May 1	No	No	No	No	No	No
Requirements submitted by Deadline*	Chair August 1	Chair September 1	Peers June 1	Peers June 1	Alumni August 1	Candidate August 15	Candidate August 15	Candidate August 15	Candidate August 15	Candidate August 15	AcadAffairs August 15

## Promotion\*\*

Type of Review	Department Chair Review	Department Review	Peer Review	Committee Chair Review	Alumni Feedback	Vita	Faith Integration Essay	Self Assessment	Growth Plan	Supporting Documents	Student Course Evals
Promotion - Assistant	Yes***	Yes	Yes	Yes	Yes	Yes	No	Yes	No	Yes	Yes
Promotion - Associate	Yes***	Yes	Yes	Yes	Yes	Yes	No	Yes	No	Yes	Yes
Promotion - Full Professor	Yes***	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes
Names submitted by Deadline*	No	No	Candidate September 15	Candidate September 15	Candidate September 15	No	No	No	No	No	No
Requirements submitted by Deadline*	Chair January 15	Chair January 15	Peers January 15	Peers January 15	Alumni January 15	Candidate January 15	Candidate January 15	Candidate January 15	Candidate January 15	Candidate January 15	AcadAffairs January 15

\* If the deadline falls on a weekend, the due date is the following Monday.

\*\* Faculty planning to apply for promotion must respond using the "Promotion Intent to Apply" form by August 15.

\*\*\*If you are the department chair, we will ask a faculty member, who has previously been the chair of your department, to complete the department chair evaluation on your behalf. If this is not applicable, we will ask the most senior faculty member in your department to complete your evaluation.

*Corrected "Growth Plan" on 2/8/18 to correspond with Senate Approved Documents from 9/17/14.*