

Loads: Reduced Loads for Full-Time Faculty

1. This situation may occur under the following conditions:
 - a. Whenever an already employed full-time faculty member requests a reduction in load of one or two courses for personal or family reasons. The intent of this policy is not to allow the faculty member to be employed somewhere else at that time.
 - b. Whenever a qualified candidate for an authorized full-time position, in mutual agreement with the institution, received an appointment of less than seven courses because of special circumstances.
 - c. A situation based on institutional needs, at the discretion of the Provost.
2. Persons in this situation, unless otherwise specified are
 - a. required to carry a proportionate share of all responsibilities assigned to faculty teaching seven courses, such as advising, committee assignments, faculty meetings, etc.
 - b. eligible for promotion under the same review criteria as regular full-time faculty. (*NOTE: one year teaching experience equals seven courses.*)
 - c. eligible for tenure under the same review criteria as regular full-time faculty. (*NOTE: one year teaching experience equals seven courses*), if their appointment was a tenure-track position.
 - d. eligible for sabbatical at the completion of six years, with compensation based on their average percentage of a full-time load for the three years immediately preceding.
 - e. eligible for interim leave at the completion of 24 courses (of which three must be in interim).
 - f. eligible for professional development funds on a prorated percentage of a full-time load.
 - g. eligible for full dependent tuition grant.

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